



REFERENCE for PROJECT SEARCH

Applicant Name: _____

Your Name: _____

Project SEARCH is an academic year-long job training program for individuals with developmental disabilities in the Monadnock region. Project SEARCH participants receive classroom instruction and complete three unpaid internships to prepare them for future employment. Upon graduation, individuals will receive job placement services to assist in securing employment based on their experiences, strengths, and skills.

The applicant has requested that you provide a reference for their acceptance into the program. We would appreciate your assessment of his/her/their attributes with which you are familiar. Please complete and return this form. You may also provide a letter of recommendation (optional).

How long and in what capacity have you known the applicant?

Please rate the applicant in each of the categories listed below:

1: Excellent 2: Meets Expectations 3: Doesn't meet expectations 4: Not known by me

Character					Comments
Honesty	1	2	3	4	
Integrity	1	2	3	4	
Initiative	1	2	3	4	
Motivation	1	2	3	4	
Independence	1	2	3	4	
Peer Relations					
Cooperation	1	2	3	4	
Independence	1	2	3	4	
Sharing	1	2	3	4	
Self-Control	1	2	3	4	
Social Ability	1	2	3	4	
Work Habits					
Completes Tasks	1	2	3	4	
Follows Directions	1	2	3	4	
Contributes to class	1	2	3	4	
Dependability	1	2	3	4	
Work Ethic	1	2	3	4	

Academic Ability				
Performs at ability level	1	2	3	4
Becomes discouraged easily	1	2	3	4
Finishes assignments	1	2	3	4
Works hard to complete tasks	1	2	3	4
Accepts instruction/criticism	1	2	3	4

What are the applicant's greatest strengths? _____

What support does the applicant need to be successful?

Additional Comments:

May we contact you if we have any additional questions? Yes No If so, the best way to contact you is:

Overall recommendation for acceptance at Project SEARCH:

- I highly recommend I recommend with reservation I do not recommend

Please explain:

Print Name: _____ Position/Title: _____

Sign Name: _____

Address: _____ Phone Number: _____

_____ Date: _____

Please return this form by email to: ProjectSEARCH@mds-nh.org
 Or
 Mail to: Project SEARCH, c/o MDS, 121 Railroad St., Keene, NH 03431